The Affiliation Regulation of
the Hong Kong University Students’ Union
Cultural Association

(Amended to 2016-2017 – CM3)
Enactment and Amendment History

Enacted in 2014-2015 – CM10

Amended in 2016-2017 – CM3
Section I  Interpretation

In this context, unless otherwise requires, the following terms shall have the following meanings:

<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
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<tbody>
<tr>
<td>“the Association”</td>
<td>“the Hong Kong University Students’ Union Cultural Association”</td>
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<tr>
<td>“the Union”</td>
<td>“the Hong Kong University Students’ Union”</td>
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<tr>
<td>“Cultural Club(s)”</td>
<td>“the student sub-organizations affiliated or partially affiliated to the Union through the Association”</td>
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<tr>
<td>“Cultural Council”</td>
<td>“Hong Kong University Students’ Union Cultural Association Council”</td>
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<tr>
<td>“CRC”</td>
<td>“Constitution Review Committee of Cultural Council”</td>
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<tr>
<td>“Fin Com”</td>
<td>“Finance Committee of Cultural Council”</td>
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<tr>
<td>“Prog Com”</td>
<td>“Programme Committee of Cultural Council”</td>
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<tr>
<td>“A&amp;D Com”</td>
<td>“Appeal and Discipline Committee of Cultural Council”</td>
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<tr>
<td>“Union Council”</td>
<td>“Hong Kong University Students’ Union Council”</td>
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</table>
Section II General

a. The purpose of this Regulation is to provide basis for the matters of affiliation and its revocation in the Association.

b. This Regulation shall apply to all Cultural Clubs, and any organization proposing to affiliate to the Union through the Association.

c. The Constitution and By-law of the Union and the Association shall prevail if there is any discrepancy of meaning.
Article 1 Application for partial affiliation

a. When applying for partial affiliation, an interested party shall submit their proposed constitution to the Constitution Review Committee of Union Council.

b. After the Constitution Review Committee of Union Council forward the application to Cultural Council, the interested party shall submit to Cultural Council copies of its proposed constitution together with the names, signatures, university numbers (UIDs), corresponding telephone numbers and email addresses of at least 40 Union Full Members.

c. The application of partial affiliation will be scrutinized by CRC before CRC giving recommendation to Cultural Council.

d. Cultural Council, with simple majority for the recommendation of the partial affiliation of the interested party, shall further recommend to Union Council the partial affiliation.

e. Regarding the recommendation from Cultural Council, Constitution Review Committee of Union Council will discuss the partial affiliation application.

f. With the approval of Constitution Review Committee of Union Council, First General Meeting with the presence of a returning officer from Cultural Council shall be convened afterwards with the quorum of at least 20 Union Full Members, who have signed their names.

g. The following agenda shall be discussed in the First General Meeting
   i) To receive and adopt the agenda
   ii) To receive and adopt the constitution of the proposed Cultural Club
   iii) To elect the up-coming executive committee
   iv) To receive and adopt the Year Plan and Financial Budget
   v) To authorize the newly elected Chairperson (or equivalent) and Financial Secretary (or equivalent) to be in charge of the official bank account of the proposed Cultural Club jointly (if any)
   vi) Any Other Business

h. Cultural Council shall then consider adopting the Constitution of the proposed Cultural Club and recommending a partial affiliation to the Union. The final decision shall rest with Union Council with the recommendation of Cultural Council.
Article 2  
**Proposed constitution**

a. After the approval from Constitution Review Committee of Union Council, the proposed constitution (with amendment if necessary) shall be received and adopted in the General Meeting of the proposed Cultural Club. The First General Meeting shall be convened in accordance with the procedures drafted in its constitution.

b. The proposed constitution shall include,
   i) Name
   ii) Aims
   iii) Membership of Cultural Club
   iv) Composition and duties of Executive Committee, and their election
   v) General Meetings
   vi) Constitution amendment
   vii) Interpretation

Article 3  
**During the partial affiliated status**

a. The Cultural Council shall review the activities of each affiliated Club stated in the annual report once during each session. The Cultural Council shall have the power to recommend to Union Council a full affiliation, a suspension of observational period or a revocation of affiliation of the club.

b. The representative of each partially affiliated Cultural Club shall be an official observer and have speaking right only in the Cultural Council.
Article 4  Criteria under consideration

a. Any (proposed) Cultural Club applying for either partial or full affiliation shall satisfy the following criteria:
   i) It shall be of a lawful nature.
   ii) Any of its connected organizations shall in no circumstances attempt to dominate the (proposed) Cultural Club with its programmes, finance, routine operations and administrative decisions.
   iii) Any of its connected organizations shall in no circumstances attempt to interfere with the domestic affairs of the Union.
   iv) Its constitutional purposes shall not contradict with the constitution and regulations of the Union, and resolutions of Union Council.
   v) At least one of its constitutional purposes shall be to promote the interests of the Union Full Members.
   vi) Its membership shall be opened to all Union Full Members.
   vii) Its constitutional purposes shall not, to a large extent, overlap with any of the current Cultural Clubs.
   viii) It shall be able to prove its ability to secure a sound financial status.
   ix) Its programmes shall satisfy its constitutional purposes. It shall be assessed by CRC.
   x) Its nature shall be distinguishable from the Faculty Societies and their affiliated Academic Societies, Hall Associations, Sports Clubs and Independent Clubs as decided by Constitution Review Committee of Union Council.
   xi) Any other relevant factors which Cultural Council and CRC deem fit.

b. Any Cultural Club applying for full affiliation shall satisfy the following criteria:
   i) All fully affiliated Cultural Clubs shall have not less than 60 Full Members.
   ii) It shall not be in violation of any constitution, by-law and regulations of the Union and the Association in duration of no less than one year before the application.
   iii) It shall not be in violation of any resolution of Cultural Council and Union Council in duration of no less than one year before the application.
   iv) Any other relevant factors which Cultural Council and CRC deem fit.
Article 5  Application for full affiliation

a. A Cultural Club shall be permitted to apply for full affiliation to the Union after being partially affiliated for a period of not less than one year through the Association.

b. When applying for full affiliation, the Cultural Club shall submit to Cultural Council copies of its constitution, membership list, Annual Reports and relevant documents as instructed by CRC.

c. The application of full affiliation shall be scrutinized by CRC before giving recommendation to Cultural Council.

d. Cultural Council, with simple majority for the recommendation of the full affiliation, shall further recommend to Union Council the full affiliation.

e. The Cultural Council shall have the power to recommend a full affiliation, a suspension of observation period or a revocation of affiliation, but the final decision shall rest with the Union Council.
Section IV Degradation and Disaffiliation

Article 1 Criteria under consideration

a. The following criteria shall be taken into account when considering the degradation or disaffiliation of an Cultural Club:
   i) The severity of the gross violations and grievances;
   ii) Its performance in the pursuance of its constitutional purposes;
   iii) Its prospect; and
   iv) Any other relevant factors which Cultural Council, CRC, Fin Com, Prog Com or A&D Com deems fit.

b. Any fully affiliated Cultural Club, which no longer satisfies with the affiliation criteria stipulated in Section III Article 4, shall be considered a degradation to partial affiliation.

c. It is recommended any partially affiliated Cultural Club meeting BOTH of the following conditions for over one year shall have its affiliation to the Union terminated.
   i) Its number of Full Member is less than 60.
   ii) Its number of executive committee is less than four or without (acting) Chairperson and (acting) Financial Secretary.

d. The partially affiliated Cultural Club shall be put in the observation in the duration of no less than one year, before it is subject to the disaffiliation which requires a distinctive cause of action.

Article 2 Procedure of degradation and disaffiliation

a. CRC shall bring the attention of Cultural Council to a Cultural Club which meets the conditions stipulated in Section IV Article 1a.

b. CRC, Fin Com, Prog Com and A&D Com shall scrutinize the status of any Cultural Club with the criteria stipulated in Section IV Article 1a before giving recommendation to Cultural Council.

c. Cultural Council, with two-third majority for the recommendation of a degradation or a disaffiliation, shall further recommend to Union Council a degradation or a disaffiliation. The final decision shall rest with the Union Council.

d. Any Cultural Club which has disaffiliated from the Union shall have its all asset and finance taken over by the Union.
Section V  Interpretation and Amendments of the Regulation

a. The interpretation of this Regulation shall rest with Cultural Council.

b. This Regulation shall not be amended except by a motion carried with a two-thirds majority at the corresponding Cultural Council meeting.

c. The amendment of the Regulation shall be passed with a two-thirds majority in a Cultural Council Meeting. Detailed proposed regulation amendment shall be publicized in the notice of Cultural Council Meeting five clear days before the event.

d. The proposed regulation amendment shall be submitted to the CA CRC for consultation at least one month before the Cultural Council meeting.
Abstract of Union Constitution (Amended in GP1-3 2015, Section III, Article 1)

Full Membership

i) All full-time undergraduates registered to read for any bachelor’s degree offered by the University shall be Full Members of the Union and shall pay the prescribed fee.

ii) All part-time undergraduates registered to read for any bachelor’s degree offered by the University shall be eligible for Full Membership of the Union on payment of the prescribed fee.

iii) All postgraduates registered to read for master’s degree or doctorate offered by the University or as a student for a certificate or diploma of the University shall be eligible for Full Membership of the Union on payment of the prescribed fee.